



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

June 21, 2021 4:00 pm

Special Board Meeting

The Board of Directors of the Port O'Connor Improvement District held a Special Board Meeting on **Monday, June 21, 2021 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:01 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, Nathan O'Neill, Mike Clifton and David Randolph

DIRECTORS ABSENT: John Childers

ALSO PRESENT: Oscar Pena, Kim Stafford, Donna Grafe-Tucker(District Counsel), Matt Froehlich (District Engineer), Wendy Duncan (Touchstone) and Brad Kocurek (RMA Architect)

MEMBERS OF THE PUBLIC PRESENT: None

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Implement a meter drop & transfer fee

Motion: David Randolph

Second: Nathan O'Neill

To approve a \$250 fee for a meter drop.

Motion Approved: 4-0

Motion: David Randolph

Second: Nathan O'Neill


To approve a \$25 charge for a transfer fee.

Motion Approved: 4-0

2. Accept & awards bids for the TWDB 2021 Water and Sewer Improvement Project
Motion: David Randolph
Second: Mike Clifton
To accept the TWDB 2021 Water and Sewer Project bid from Lester in the amount of \$616,348.75.
Motion Approved: 4-0
3. Accept & award bids for New Office Building
Motion: David Randolph
Second: Mike Clifton
To accept the bid for the Office building from Lauger in the amount of \$1309,000.
Motion Approved: 4-0
4. Authorize District Manager to advertise for bids removing candy canes & adding monuments
Motion: Nathan O'Neill
Second: Mike Clifton
To authorize the District Manager to advertise for bids to remove candy canes & add monument not to exceed \$900,000.
Motion Approved: 4-0
5. Updates from Touchstone
Discussion, no action.
6. Updates from BGE
Discussion, no action.
7. Transition services engineering contract
Motion: David Randolph
Second: Mike Clifton
To accept the transition services engineering contract for Lynn Engineering, LLC dba John D Mercer & Associates.
Motion Approved: 4-0
8. Rules & regulations regarding outdoor showers & fishing tables
Table
9. District Master Plan
Discussion, no action.
10. Hurricane preparation planning & equipment
Discussion, no action.
11. Intent to reimburse for sewer upgrades on retrofitting of pits
Table
12. Intent to reimburse for the transfer switches for Vacuum Station 1 & 2
Table

The meeting adjourned at 5:27 p.m.

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 8 day of July, 2021.

These minutes were approved on July 8, 2021.