



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

March 24, 2022 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O' Connor Improvement District held a Regular Board Meeting on **Thursday, March 24, 2022 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O' Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, John Childers, David Randolph and Nathan O'Neill

DIRECTORS ABSENT: Mike Clifton

ALSO PRESENT: Oscar Pena, Kim Stafford, Donna Grafe-Tucker (General Counsel), Donald Goldman (District Bookkeeper), Bill Kotlan (BGE), Brian Kramer (JD Mercer & Associates) and Phillip Givens (General Manager).

ALSO PRESENT BY PHONE: Whitney Higgins (Special counsel)

MEMBERS OF THE PUBLIC PRESENT: Victor Mozisek

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Rawley McCoy – Building Update
Discussion, no action.
2. 10 Year Budget Forecast Report
Discussion, no action
3. Waste Management Contract and payment
Motion: John Childers
Second: Nathan O'Neill
To approve paying Waste Management in the amount of \$1999.19
Motion Approved: 4-0
- 5 TWDB closing on six-million-dollar bonds
Discussion, no action

6. Annexation including county property and private property
Discussion, no action
7. Ground water District permits and application
Discussion, no action
8. Required Consolidation Actions and Procedures for Consolidation with LaSalle WCID 1A
No action
9. Well sites including easements from Calhoun County
Discussion, no action
10. ACH Charge for customer
Table
11. Approval of Change Order for the Air Intake Contract
Motion: David Randolph
Second: Nathan O'Neill
To put the Air Intake Replacement Project out for bid again.
Motion Approved: 4-0
12. 2022 Bond Election/ De Eleccion De Bonos De 2022
Discussion, no action
13. Approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12.
Motion: John Childers
Second: David Randolph
To approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12.
Motion Approved: 4-0
14. Annual Review of Procedures for Continuing Disclosure Compliance
Discussion, no action
15. Approve annual report on implementation of Water Conservation Plan and authorize submittal to the Texas Water Development Board.
Discussion, no action
16. Community Garden update
Discussion, no action

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere*

on the same agenda.

1. APPROVAL OF MINUTES

- A. January 20, 2022 – Regular Board Meeting
- B. January 31, 2022 – Special Board Meeting
- C. February 10, 2022 – Special Board Meeting

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Change Order #4 – New Office Building – Lauger
- D. Pay Request #5 – Installation of Air Intakes on Sewer Pods – Reddico

Motion: John Childers

Second: David Randolph

To approve all minutes & payables on the consent agenda.

Motion Approved: 4-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

F. Report from BGE, Matthew Froelich

Consider & take appropriate action on:

- A. Customer Service Line Smoke Testing
- B. 2015 TWDB D-Fund
- C. 2018 Bond Projects
- D. 2021 Bond Projects
- E. Future Bond Authorization

G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. SB3 in the 87th Legislature & Texas Water Code 13.1396
- B. Cash Flow Forecast
- C. EVO Report & 10 Year Budget
- D. TWDB DWSRF Application
- E. In-House Engineer Update

H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

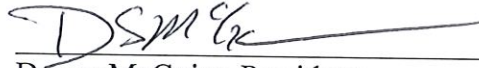
I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

The meeting adjourned at 2:35 p.m.

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 28 day of April, 2022.

These minutes were approved on April 28, 2022