

ORIGINAL



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, March 16, 2023 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O' Connor Improvement District held a Regular Board Meeting on **Thursday, March 16, 2023 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O' Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, John Childers (2:22), Victor Mozisek, Mike Clifton and Nathan O'Neill

DIRECTORS ABSENT: None

ALSO PRESENT: Oscar Pena, Kim Stafford, Donald Goldman (District Bookkeeper), Eddie Krist (BGE, Inc), and Phillip Givens (General Manager)

ALSO PRESENT BY PHONE: Julie Peak (Financial Advisor), Donna Grafe-Tucker (General Counsel) and Bill Kotlan (Engineer-BGE, Inc)

MEMBERS OF THE PUBLIC PRESENT: Anita Thakar Scroggins (VCS), Daryl Stimson (VCS) and Juan Carlos (Coastal Wash)

B. PUBLIC COMMENT WELCOME

None

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Homestead Exemptions; tax Exemptions

Motion: Victor Mozisek

Second: Nathan O'Neill

To adopt the same Homestead Exemptions as last year.

Motion Approved: 3-0

2. Update on Bond application

Table

2. Rate order for 2" and above meters
Motion: Victor Mozisek
Second: Nathan O'Neill
To approve to cap the rate of all 2" and above meters at the monthly charge rate of \$187.50 for water and sewer.
Motion Approved: 3-0
- 4 Investment Report
Discussion, no action.
5. GBRA Raw Water contract
Discussion, no action.
6. ATT and additional cell coverage for POC area
Discussion, no action.
7. Proposal for Monitoring Wells Nos. 1, 2 and 3 and adoption of resolution on intent to reimburse
Motion: Victor Mozisek
Second: Nathan O'Neill
To approve the Proposal for Monitoring Wells Nos 1, 2, and 3 and adopt a resolution on intent to reimburse for up to \$100,000.
Motion Approved: 3-0
8. Authorize BGE to advertise & take bids on Well waterlines & RO Discharge & Raw Water Ground Storage Tank and adoption of resolution on intent to reimburse.
Motion: Nathan O'Neill
Second: Victor Mozisek
To authorize BGE to advertise and take bids on Well water transmission lines, the RO Discharge line, and the Raw Water Ground Storage Tank and adopt a resolution on an intent to reimburse for up to \$800,00.
Motion Approved: 3-0
9. Approve annual report on implementation of Water Conservation Plan and authorize submittal to the Texas Water Development Board.
Discussion, no action.
10. Approve & authorize operator to file water loss audit
Discussion, no action.
11. Annual review of Drought Contingency Plan
Discussion, no action.
12. Adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds
Table

13. Developmental partnerships for infrastructure component purchasing
Motion: Nathan O'Neill
Second: Mike Clifton
To add the proposed developmental partnership for infrastructure component purchasing into the District's rules and regulations.
Motion Approved: 3-0
14. Rules regarding Vacation Pay after Termination
Motion: Nathan O'Neill
Second: Mike Clifton
To approve a change to the employee handbook permitting payment for accrued vacation upon termination of employment.
Motion Approved: 3-0
15. Lunch Hour
Discussion, no action.
16. Delinquent Accounts
Motion: Victor Mozisek
Second: Nathan O'Neill
To authorize the pursuit of legal action on accounts in excess of \$250.
Motion Approved: 3-0

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

- A. February 16, 2023 - Regular Board Meeting
- B. March 2, 2023 – Special Board Meeting

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
 - B. Defined Area – Payables
- Motion: John Childers**
Second: Victor Mozisek
To approve all minutes & payables on the consent agenda.
Motion Approved: 3-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

F. Report from BGE, Bill Kotlan

Consider & take appropriate action on:

- A. 2018 Bond Projects
- B. 2022 Bond Projects
- C. Air Vacuum St #1B
- D. Air Vacuum St #2B
- E. Bond Issue #3-2022
- F. LaSalle Water Plant Tank Rehab
- G. Undine Agreement

Motion: Victor Mozisek

Second: Nathan O'Neill

To approve the rehabilitation of the LaSalle Water Plant Tank.

Motion Approved: 3-0

G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. TCEQ EPP
- B. Cash Flow Forecast
- C. Budget to Actual Review

H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

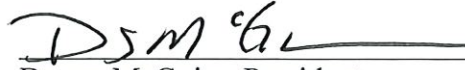
Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

The meeting adjourned at 3:13 p.m.

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 20 day of April, 2023.

These minutes were approved on April 20, 2023