



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, May 16, 2024 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O' Connor Improvement District held a Regular Board Meeting on **Thursday, May 16, 2024 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O' Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: John Childers, Victor Mozisek, Danny McGuire, Mike Clifton and Nathan O'Neill (1:07pm)

DIRECTORS ABSENT: None

ALSO PRESENT: Oscar Pena, Kim Stafford, Donald Goldman (District Bookkeeper), Bill Kotlan (BG&E), Eddie Krist (BG&E), Phillip Givens (Gen Manager), and Donna Grafe-Tucker (District Counsel)

ALSO PRESENT BY PHONE: Whitney Higgs (ABHR)

MEMBERS OF THE PUBLIC PRESENT: Kacee Jackson and Eric Saegar (TGI)

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. VCS updates and take any appropriate action including but not limited to purchases and contracts on communication improvements
Discussion, no action.
2. Investment Report
Discussion, no action.
3. Annexation of The Docks @POC
Discussion, no action.

4. Contract for IZAR
Discussion, no action.
5. Updates on Marina del Mar Subdivision
Discussion, no action.
6. Adopt Resolution Authorizing Application to Texas Commission on ENVIRONMENTAL Quality for Approval of Road District Powers.
Table.
7. Book keepers Report timeline
Discussion, no action.
8. Pay Estimate No. 6 (Water Wells) for Friedel Drilling in the amount of \$103,320.00.
Motion: Victor Mozisek
Second: John Childers
To approve Pay Request No 6 for Friedel Drilling on the Water Wells in the amount of \$103,320.
Motion Approved: 4-0
9. Pay Estimate No. 6 (Raw Water Storage) for Paso Robles Tank, Inc. in the amount of \$8,910.00.
Motion: Victor Mozisek
Second: John Childers
To approve Pay Request No 6 for Paso Robles Tank, Inc for Raw Water Storage in the amount of \$8,910.
Motion Approved: 4-0
10. Pay Estimate No. 4 (RO System) for TTE, LLC in the amount of 550,268.10.
Motion: Victor Mozisek
Second: John Childers
To approve Pay Request No 4 for TTE, LLC for the RO System in the amount of \$550,268.10.
Motion Approved: 4-0
11. Pay Estimate No. 8 (Vacuum Station 1B) for Reddico Construction Co., Inc. in the amount of \$54,783.00.
Motion: Victor Mozisek
Second: John Childers
To approve Pay Request No 8 for Reddico Construction Co., Inc for Vacuum Station 1B in the amount of \$54,783.
Motion Approved: 4-0
12. Pay Estimate No. 2 (Vacuum Station 2B) for Reddico Construction Co., Inc. in the amount of \$246,240.00.
Motion: Victor Mozisek
Second: John Childers
To approve Pay Request No 2 for Reddico Construction Co., Inc for Vacuum Station 2B in the amount of \$246,240.
Motion Approved: 4-0

13. Change Order No. 1 (Vacuum Station 2B) for Reddico Construction Co., Inc. in the amount of \$11,500.00.

Motion: John Childers

Second: Victor Mozisek

To approve Change Order No 1 for Reddico Construction Co., Inc, for Vacuum Station 2B in the amount of \$11,500.

Motion Approved: 4-0

14. Benefits Review

Table.

15. Identity Theft Prevention Program and Policies

Motion: Victor Mozisek

Second: John Childers

To approve

Motion Approved: 4-0

16. Policy regarding public comments at Directors Meetings

Discussion, no action.

17. 2024-2025 Budget

Discussion, no action.

18. Annual Review of Investment Policy

Discussion, no action.

19. Approve Consumer Confidence Report and authorize operator to deliver Consumer Confidence Report and file certificate of delivery with the Texas Commission on Environmental Quality

Table.

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

A. April 18, 2024 – Regular Board Meeting

2. APPROVAL OF PAYABLES

A. Port O'Connor Improvement District – Payables

B. Defined Area – Payables

C. Capital Improvements Projects

Motion: Nathan O'Neill

Second: Victor Mozisek

To approve all minutes & payables on the consent agenda.

Motion Approved: 4-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Monthly Breakdown
- D. Actual vs Budget Comparison
- E. Accountant's Compilation Report
- F. Financial Statements
- G. Cost Comparisons

F. Report from BGE, Bill Kotlan

Consider & take appropriate action on:

- A. 2022 TWDB Projects
- B. Bond Issue No 3 Projects
- C. General Fund Maintenance Projects
- D. Development Projects
- E. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders,. acceptance of projects, deeds, related environmental proposals, easements, encroachment agreements, right of entry agreements, conflicts waivers, and request for service or utility Commitments.

G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. Health Insurance Review

H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

The meeting adjourned at 2:52 p.m.

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

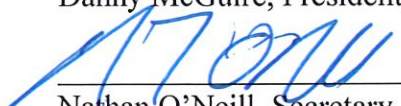
Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 20 day of June, 2024.

These minutes were approved on June 20, 2024.