



**Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982**

**MINTUES
Regular Meeting of Board of Directors
Tuesday, April 16, 2019 at 6:00 p.m.**

The Board of Directors of the Port O'Connor Improvement District held a regular meeting on **Tuesday, April 16, 2019 at 6:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

- A. Call to Order 6:04 pm**
Vice President Randolph called the meeting to order at 6:04 pm and announced that a quorum was present.

Directors Present: David Randolph, Maria Denney, Mike Clifton, Danny McGuire

Directors Absent: Erny McDonough

Others Present:

John Mercer-Engineer

Evangelina Trevino- Office Manager

Alex Valle-District Manager

Donna Grafe-Tucker-Interim Attorney

Kim Stafford- Office Administrator

- B. Public comments welcome: There were no comments**

- C. Consent Agenda:**
1. Approval of Minutes

A. Minutes of Regular Meeting March 19, 2019

Motion: To approve the minutes.

First: Danny McGuire

Second: Maria Denney

Vote: 4-0 motion passed

- 1. Approval of Payables**

A. Port O'Connor Improvement District- Municipal Accounts & Consulting, LP, Bookkeeper Report

Motion: To approve of payables.

First: Danny McGuire

Second: Maria Denney

Vote: 4-0 motion passed

D. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Report of District Operator
2. Report of District Engineer
 - A. TWDB Project 21750 Updates---
 - C. Approval for John Mercer to retain a Hydrologist.
Motion: To hire a hydrologist for John Mercer.
First: Danny McGuire
Second: Maria Denney
Vote 4-0 motion passed
 - D. Engineer's recommendation of 5 Wells with RO

E. ITEMS FOR CONSIDERATION

CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

1. Operations and Management Proposals
TABLED
2. Review of District Records Management Policy and Designation of Records
Management office to Kim Stafford.
**Motion: To approve Kim Stafford as Designation of Records
Management officer and update the policy as presented.**
First: Danny McGuire
Second: Mike Clifton
Vote 4-0 motion passed
3. Extension for the LaSalle WCID interlocal agreement
**Motion: To approve to Extended LaSalle WCID 24th Agreement amendment to interlocal
agreement for 2 years.**
First: Danny McGuire
Second: Mike Clifton
Vote 4-0 Motion Passed
4. Amendment to Investment Policy
Motion: To approve the amended Investment Policy as presented.
First: Danny McGuire
Second: Mike Clifton
Vote 4-0 Motion passed
5. Texas Park and Wildlife Agreement
Motion: To approve and sign agreement with section 3.2 stricken from agreement
First: Danny McGuire
Second: Maria Denney
Vote: 4-0 motion passed
6. Amended District Information Form
**Motion: To Amended District Information Form subject to review and recommendation of
Bond Counsel.**
First: Danny McGuire
Second: David Randolph
Vote 4-0 motion passed
7. Depository Bank Agreement with Prosperity Bank
Tabled
8. Authorize Execution of agreed order with TCEQ Doc#2019-0051-PWS-E

Motion: To approve the settlement and authorize David Randolph to sign agreement.

First: Danny McGuire

Second: Maria Denney

Vote 4-0 motion passed

9. Resolution of TCEQ Violation DOC#2019-0210- MWD-E, including authorizing for necessary actions.

Motion: To Authorize Alex Valle to submit a SEP Resolution for TCEQ Violation

DOC#2019-0210- MWD-E.

First: Mike Clifton

Second: Danny McGuire

Vote 4-0 motion passed

10. Purchasing of Tractor and other related equipment to perform district tasks.

Motion: To authorize District Manager to Purchase a Kubota tractor and purchase a service agreement with Kubota.

First: Danny McGuire

Second: Maria Denney

Vote 4-0 motion passed

11. Directors Fee- Policy

Motion: To keep Policy as-is

First: David Randolph

Second: Maria Denney

Vote 4-0 motion passed

12. To approve the budget and reimbursements for the Defined Area.
Tabled

13. Water well approval/disapproval for John Thormahlen.

Motion: To approve the well

First: Danny McGuire

Second: Mike Clifton

Vote 4-0 motion passed

14. Approve Mercer recommendation of 400000 gallons of capacity with 75k gallons per day as our response to GBRA's request for reserved capacity.

Motion: To accept Mercer recommendation of 400000 gallons of capacity with 75k gallons per day as our response to GBRA's request but reserve the right to change the amount before June 2019.

First: Danny McGuire

Second: Maria Denney

Vote 4-0 motion passed

15. Agreement for the performance of arbitrage services for bonds

Motion: To approve Hilltop Security for the service of arbitrage.

First: Danny McGuire

Second: David Randolph

Vote 4-0 motion passed

16. Hiring additional personnel for District Operation

No action

17. Easement and right away from Chunda, LTD

Motion: To not abandon the easement and pursue to renew any Permits associated with RO discharge.

First: Danny McGuire

Second: Mike Clifton

Vote 4-0 motion passed

18. Annual review for employee- Robyn Castillo


**Motion: To approve the annual review and management recommendations
Regarding Robyn Castillo.
First: Maria Denney
Second: Danny McGuire
Vote 4-0 Motion passed**

F. EXECUTIVE SESSION*Did not enter into Executive Session****

G. ITEMS FROM BOARD MEMBERS –no items

H. ADJOURN 8:01 pm

Respectfully submitted,



Erny McDonough, President



Maria Denney, Secretary

Signed this 21 day of May, 2019.

These minutes were approved on May 21st, 2019.