



Port O'Connor Improvement District

P.O. Box 375

Port O'Connor, Texas 77982

MINUTES

Thursday August 13, 2020 1:00 p.m.

Regular Board Meeting Minutes

The Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday August 13, 2020 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. CALL TO ORDER

President present: Erny McDonough called a quorum at 1:08 p.m.

Director present: Danny McGuire, Maria Denney, David Randolph and Erny McDonough

Others present: Oscar Pena, Evangelina Trevino, Kim Stafford, Philip Givens,

Donna Grafe-Tucker and John Mercer

Director Absent: Mike Clifton

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. District Engineer Contract with John D. Mercer & Associates including renewing, amending, or modifying

Tabled

2. Amendments No.2 contract between District and engineer for Denman Road elevated storage tank and Amendment No.3 the rehabilitation of the 16th Street elevated water storage tank.

Tabled

3. Authorize Bid for the Water Project

Motion to Authorize advertisement for bid for the water project and to be awarded on September 10, 2020 Regular Board Meeting

First: Danny McGuire

Second: Maria Denney

Vote 3-0

4. Create a new 2020 Master Plan

Motion to authorize (Formally Brown and Gay) BGE to update the master plan

First: Danny McGuire

Second: Maria Denney

Vote 3-0

5. Send out RFQ's for Ground storage tanks and Elevated Storage tank
Tabled
6. Discussion of Water and Sewer line on Adams/HWY 185
No Action
7. Itemized or perimeter base for insurance purpose
Motion to Authorize Perimeter base pricing for TML insurance.
First: Danny McGuire
Second: Maria Denney
Vote 3-0
8. 2020-21 Fiscal Year Budget
Motion to accept the 2021 budget for POCID
First: Danny McGuire
Second: Maria Denney
Vote 3-0
9. Continuing disclosure contracts and proposals
Tabled
10. R/O discharge easement
No Action
11. District dumpster transition from Waste Management to Republic
No Action
12. Instituting an illegal connection fine
No Action
13. Water and Sewer improvements on W. Adams
No Action
14. Review of Architects and Design of POCID Building by RMA
RMA presented a plan design for the new building and there was discussion and a committee was appointed to consult with the RMA Consultants
No Action
15. 2020 Directors Election, including:
 - A. Approve contract for election services with Calhoun County;
Motion to Approve contract for election services with Calhoun County
First: Danny McGuire
Second: Maria Denney
Vote 3-0
 - B. Adopt Order Calling Directors Election
Motion to Adopt Order Calling Directors Election
First: Danny McGuire
Second: Maria Denney

Vote 3-0

C. Authorize Notice of Election

Motion to Authorize Notice of Election

First: Danny McGuire

Second: Maria Denney

Vote 3-0

D. Authorize posting of early voting roster.

Motion to Authorize posting of early voting roster

First: Danny McGuire

Second: Maria Denney

Vote 3-0

SPANISH TRANSLATIONS:

Elección de Directores de 2020, incluyendo:

- A. Aprobar el contrato de servicios electorales con el Condado de Calhoun;
- B. Adoptar una Orden Para Convocar una Elección de Directores ;
- C. Autorizar el Aviso de Elección; y
- D. Autorizar la publicación de la lista de votación anticipada.

D. CONSENT AGENDA:

1. APPROVAL OF MINUTES

A. July 21, 2020 Regular Board Meeting

Motion to approve July 21, 2020 Regular Board Meeting Minutes

First: Danny McGuire

Second: Maria Denney

Vote 3-0

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Municipal Accounts & Consulting, LP, Bookkeeper Report
- B. Pay request #1 -POCID Vacuum Sewer System Improvements

Motion to approve payables A and B

First: Danny McGuire

Second: Maria Denney

Vote 3-0

3. Report of General Manager, Phillip Givens

- A. TWDB Application
- B. Strategic Management Plan
 - 1. Infrastructure Stability (Asset Management Plan)

- 2. Stakeholder Support (Communications Plan)
- 3. Operational Resiliency (AWIA 2018)
- 4. Leadership & Staff Development
- C. Operating Policies
 - 1. Personnel Policy
- D. Water Conversation Plan
- E. Emergency Response Plan

4. Report of District Manager, Oscar Pena

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

5. Report of District Engineer, John Mercer

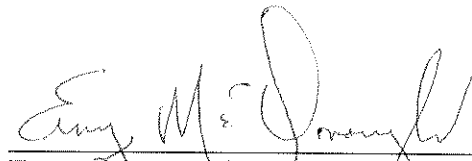
- A. TWDB Project 21750 Update
- B. Status of TCEQ Bond Projects.
- C. Status of TWDB Bond Projects.


E. **EXECUTIVE SESSION*** NONE**

F. ITEMS FROM BOARD MEMBERS

G. ADJOURN 3:57

Respectfully submitted,


Erny McDonough, President


Maria Denney, Secretary

Signed this 10th day of September, 2020.

These minutes were approved on September 10, 2020.