

**ORIGINAL**

**PORT O'CONNOR IMPROVEMENT DISTRICT  
P.O. BOX 375  
PORT O'CONNOR, TX 77982**

Pursuant to notice duly posted on February 13, 2016, a **REGULAR** meeting of the Port O'Connor Improvement District was called to order on Monday, February 16, 2017 at 7:00 p.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

**CALL TO ORDER**

President Leon Brown called the meeting to order and established that a quorum was present and welcomed everyone.

**DIRECTORS PRESENT:** Leon Brown, Nathan O'Neill, Allen Junek, Joe Newsome and Marshall Bradford

**DIRECTORS ABSENT:** None

**ALSO PRESENT:** Kim Stafford, USW Utility Personnel  
Dottie Palumbo, Bojorquez Law Firm  
Darron Gann, G&W Engineers  
Gene Chisum, USW Utility Group  
Ron Ketteman, USW Utility Group

**MEMBERS OF THE PUBLIC PRESENT:**

Bobby & Susan Raybon, Tonya Miller, Dennis Thomas & Deputy James Tolar (Calhoun County Sheriff)

**PUBLIC COMMENT:** Susan Raybon passed out paperwork for the directors to review on the rates of her sewer only account and that she has not received a second deduction.

**APPROVAL OF MINUTES:**

1. Minutes of Regular Meeting January 23, 2017

**MOTION:** Marshall Bradford

**SECOND:** Joe Newsome

To accept the minutes from the January 23, 2017 regular meeting.

Motion approved: 5-0

2. Minutes of Special Meeting January 30, 2017

**MOTION:** Allen Junek

**SECOND:** Marshall Bradford

To accept the minutes from the January 30, 2017 special meeting.

Motion approved: 5-0

## **APPROVAL OF PAYABLES:**

### **PORT O'CONNOR IMPROVEMENT DISTRICT**

**MOTION:** Marshall Bradford

**SECOND:** Nathan O'Neill

To approve payables for Port O'Connor Improvement District except for Allen Boone Humphries Robinson (check # 8944). Book keepers Report Attached.

Motion Approved: 5-0

### **DEFINED AREA #1**

Tabled

### **REIMBURSE LASALLE FOR CREDIT CARD PAYMENTS**

**MOTION:** Marshall Bradford

**SECOND:** Joe Newsome

To approve reimbursement for LaSalle credit card payments.

Motion Approved: 5-0

## **REPORTS AND RELATED ITEMS FOR CONSIDERATION**

### **DISTRICT STATUS:**

Ron Kettelman presented the US Water District Status Report. He will email AirVac about parts that have not come in yet. James Karnstedt resigned. Parts for Caracol Fire Hydrant are in and we will get it repaired. Mercer controls updated software. Truck was picked up from Firestone and is at the Wastewater Plant. The Board had discussion about the Blower Motor and having General Counsel to look at the warranty & purchase agreement.

To table the purchase of a truck till we have time to look at the Budget

**MOTION:** Marshall

**SECOND:** None

Motion: Failed

Purchase of Truck from Buy Board starting with Caldwell County and work through the list before having to come back to the Board. Allow 60 days to negotiate trade in.

**MOTION:** Joe Newsome

**SECOND:** Allen Juneck

To approve purchase of Truck from Buy Board starting with Caldwell County and work through the list before having to come back to the Board. Allow 60 days to negotiate trade in.

Motion Approved: 4-1; For: Joe Newsome, Nathan O'Neill, Leon Brown and Allen Juneck

Against: Marshall Bradford

To have the Northside Aeration Tank cleaned while it is down and all water is removed.

**MOTION:** Allen Junek

**SECOND:** Nathan O'Neill

To approve Magnaflow to clean out the Northside Aeration Tank not to exceed \$5700.

Motion Approved: 5-1

#### REPORT OF G&W ENGINEERS

Jody Weaver presented the District's Engineer's report. The design engineer from AirVac will be coming down in March. There was discussion on the connection count. Jody will write a letter to Alligator Head about inflow. USW is to take the lead on Smoke Testing from AirVac. USW will get with G&W & Nathan to decide which pits we want to pick for smoke testing.

#### ITEMS FOR CONSIDERATION

1. Approval of Pay Request No. 6 from Lester Contracting for the TWDB Water Improvements Project No 21750

**MOTION:** Marshall Bradford

**SECOND:** Joe Newsome

To approve Pay Request No. 6 from Lester Contracting for the TWDB Water Improvements Project No 21750 for \$58048.20

Motion Approved: 5-0

2. Changing Regular Meeting dates & times

**MOTION:** Marshall Bradford

**SECOND:** Nathan O'Neill

To change Regular Meeting date to the third Thursday of each month at 6:30pm

Motion Approved:

3. Posting monthly article in Dolphin Talk and allow payment to Dolphin Talk not to exceed \$150 a month

**MOTION:** Marshall Bradford

**SECOND:** Nathan O'Neill

To approve posting monthly article in Dolphin Talk and allow payment to Dolphin Talk not to exceed \$150 a month.

Motion Approved: 5-0

4. Using the District Backhoe for the April 2017 Crawfish Festival

**MOTION:** Allen Junek

**SECOND:** Marshall Bradford

To approve using the District Backhoe for the April 2017 Crawfish Festival  
Motion Approved: 5-1

5. Imagination Monkey payment pursuant to the contract.

**MOTION:** Allen Junek

**SECOND:** Joe Newsome

To approve December & January termination payments of \$6000 to Imagination Monkey pursuant to the contract.

Motion Approved: 5-0

6. Texas Open Meeting Act/Open Records Act, issues & education

To have General Counsel get costs to present the Board with training & education for the Texas Open Meeting Act & Open Records Act and bring it back to the next Regular Meeting.

7. Sewer pits, water meters and air valves, locations/elevations

The Board discussed USW & G&W to get a policy in place and adopted to the Rules & Regulations. The Board discussed putting valve markers on all valves.

8. District Taps fees charged and actual cost of Tap fees; past and current tap fee guidelines & clarifying the district's policy on tap fees for long services where a bore across the TxDOT highway is required.

Discussion; no action taken

9. G&W's professional service agreement for the TWDB project no. 21750 to include more construction observation/inspection.

Tabled till March Regular Meeting

10. Review Order Adopting "Procedure for Continuing Disclosure Compliance"

Tabled till March Regular Meeting

11. Original Tax Bond, Refunding Bonds and any Bonds voted on by the public

To bring Terrell Palmer of First Southwest and Lynn Humphreys of ABHR to give us our options on the Bonds

12. Determine cut off dates and times for adding Agenda items

**MOTION:** Nathan O'Neill

**SECOND:** Joe Newsome

To approve that rough draft Agenda on Thursday at noon & a final Agenda by noon on Friday so the Agenda can be posted by Monday.

Motion Approved: 5-0

**EXECUTIVE SESSION.**

None

**ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

1. Cost from general Counsel on Texas Open Meeting Act/Open Records Act, issues & education
2. Sewer pits, water meters and air valves, locations/elevations
3. G&W's professional service agreement for the TWDB project no. 21750 to include more construction observation/inspection.
4. Original Tax Bond, Refunding Bonds and any Bonds voted on by the public
5. Review Order Adopting "Procedure for Continuing Disclosure Compliance"

**ADJOURNMENT**

**MOTION:** Nathan O'Neill

**SECOND:** Marshall Bradford

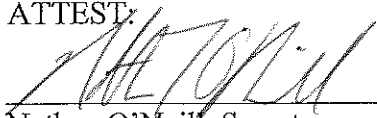
To adjourn the meeting.

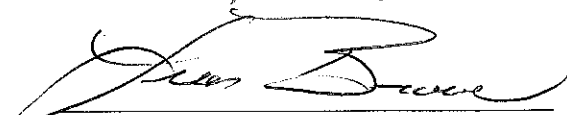
Motion Approved: 5-0

The meeting adjourned at 11:04 p.m.

Minutes APPROVED by the Board of Directors on the 31<sup>st</sup> day of March, 2017.

ATTEST:

  
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Nathan O'Neill, Secretary

  
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President, Leon Brown