

PORT O'CONNOR IMPROVEMENT DISTRICT
P.O. BOX 375
PORT O'CONNOR, TX 77982

Pursuant to notice duly posted on January 18, 2016, a **SPECIAL** meeting of the Port O'Connor Improvement District was called to order on Thursday, January 21, 2016 at 5:00 p.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

CALL TO ORDER

President Allen Junek called the meeting to order and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Allen Junek, Joe Newsome, Bryan Redding, Leon Brown and Marshall Bradford

DIRECTORS ABSENT: None

ALSO PRESENT: Kelli Schmidt, District Personnel
Jody Weaver, G&W Engineers

MEMBERS OF THE PUBLIC PRESENT:

Susan Raybon	Bobby Raybon
Marilyn Miller	Donna Thomas
Dennis Thomas	Mary Jo Walker
Ursula Price	

ITEMS FOR CONSIDERATION

1. DISCUSS HIRING OF NEW EMPLOYEES

This item was tabled until after reviewing the proposal received from the operating company.

2. CONSIDER AUTHORIZING G&W ENGINEERS, INC. TO FACILITATE THE COMPLETION OF THE IN-HOUSE "CORRECTIVE ACTION PLAN" CONSTRUCTION ITEMS BY COORDINATING ACTIVITIES WITH CONTRACTORS ASSIGNED PREVIOUS WORK ORDERS AND ISSUING NEW WORK ORDERS AS NECESSARY IN ACCORDANCE WITH EXISTING CONTRACTS AND THE CURRENT DISTRICT ENGINEER LETTER OF AGREEMENT

3. CONSIDER AUTHORIZING G&W ENGINEERS, INC. TO ASSIST PORT O'CONNOR IMPROVEMENT DISTRICT WITH THE PERFORMANCE OF CSI

INSPECTIONS, INITIAL SITE EVALUATIONS, ISSUING VARIOUS WORK ORDERS AS NEEDED, AND PERFORM OTHER DUTIES NORMALLY PERFORMED BY THE DISTRICT MANAGER BEGINNING IMMEDIATELY AND CONTINUING UNTIL SUCH TIME AS A NEW DISTRICT MANAGER IS HIRED OR A CONTRACT IS MADE WITH A MANAGEMENT FIRM

General Counsel presented a Memorandum to the Board for guidance with the G&W Engineers contract. Jody Weaver suggested to the Board to either bid the projects out or continue moving forward with the work order system. There was discussion among the Board to enter into a separate agreement with job costs listed with G&W Engineers for Items 2 and 3.

MOTION: Leon Brown

SECOND: Marshall Bradford

To enter into a separate agreement with G&W Engineers to give temporary authorization to continue with the construction projects and give authorization to the Board President to sign the separate agreements.

Motion Approved: 5-0

4. CONSIDER AUTHORIZING G&W ENGINEERS, INC. TO ADVERTISE FOR BIDS FOR THE TWDB LOAN FUNDED MASTER PLAN PROJECT AS SOON AS PRACTICAL FOLLOWING APPROVAL OF BIDDING DOCUMENTS BY TWDB, IN ACCORDANCE WITH THE CURRENT DISTRICT ENGINEER LETTER OF AGREEMENT

Jody Weaver informed the Board that approval of bidding documents by TWDB had not been received. This item was tabled.

5. DISCUSS SELECTION OF G&W ENGINEERS, INC. AS PROJECT MANAGER FOR THE BIDDING AND CONSTRUCTION PHASES OF THE TWDB LOAN FUNDED MASTER PLAN PROJECT

Brown & Gay Engineering will not be continuing as the project engineer though the bidding and construction phases. G&W Engineers would like the opportunity to go through the project with the Board. There was discussion among the Board to receive something in writing from Brown & Gay.

MOTION: Bryan Redding

SECOND: Leon Brown

To select and enter into a separate contract with G&W Engineers, Inc. as project manager for the bidding and construction phases of the TWDB funded master plan project.

Motion Approved: 5-0

EXECUTIVE SESSION.

There was no Executive Session.

ADJOURNMENT

MOTION: Leon Brown

SECOND: Joe Newsome

To adjourn the meeting.

The meeting adjourned at 5:35 p.m.

Minutes APPROVED by the Board of Directors on the 11 day of February, 2016.

ATTEST:


Bryan Redding, Secretary


Allen Juneke, President