



**Port O'Connor Improvement District  
39 Denman Drive  
Port O'Connor, Texas 77982**

**MINUTES  
Special Meeting of Board of Directors  
Thursday, January 24, 2019 at 1:00 p.m.**

The Board of Directors of the Port O'Connor Improvement District held a special meeting on Thursday, January 24, 2019, at 1:00 p.m. at the District Office, 39 Denman Drive, Port O'Connor, Texas.

- A. **CALL TO ORDER.** President Erny McDonough called the meeting to order at 4:00 p.m. and announced that a quorum was present.

**DIRECTORS PRESENT:** Erny McDonough, David Randolph, Maria Denney, Mike Clifton, Danny McGuire

**DIRECTORS ABSENT:** None

**OTHERS PRESENT:** Evangelina Trevino, Office Manager  
Alex Valle, District Manager  
Wade Cheek, District Operator

- B. **PRESENTATIONS.** A presentation was given by the Aqseptence Group on AirVac Systems. John Maverick and Rod Hattery represented Aqseptence Group for the AirVac presentation.

[The Board voted to rescind the previous action to allow certain employees to attend AirVac training offsite and to reschedule the training to be onsite at District facilities.]

- C. **CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:**

1. Authorize acceptance of Easement.

**DISCUSSION:** The District Engineer recommended approval of a 10' easement located on Lot 4, Block 1 of the Captains Corner Subdivision, located in the Port O'Connor Improvement District, Calhoun County, Texas.

**MOTION:** Danny McGuire

**SECOND:** Maria Denney

A motion was made and seconded to approve and accept the 10' easement located on Lot 4, Block 1 of the Captains Corner Subdivision, located in the Port O'Connor Improvement District, Calhoun County, Texas as presented.  
APPROVED: The motion carried unanimously.

2. Marina Del Mar Service Availability Letter.

MOTION: Danny McGuire

SECOND: Mike Clifton

A motion was made and seconded to approve the Service Availability Letter to Marina Del Mar as presented.

APPROVED: The motion carried unanimously.

3. Request by Becky Haynes for credit for December bill.

DISCUSSION: Ms. Haynes addressed the Board at the last meeting. She is requesting a credit of \$27.30 for her December bill.

MOTION: Erny McDonough

SECOND: Maria Denney

A motion was made and seconded to issue a credit of \$27.50 and \$23.50 to Becky Haynes for the December water/sewer bill and to draft a letter of apology for any inconvenience this caused.

APPROVED: The motion carried unanimously.

4. Request by Mike Sibila for credit for water on December bill.

DISCUSSION: Mike Sibila emailed a request to address the Board regarding a water account bill. The meter was read on 12/20/18 and shows to have used 50,000 gallons of water in one month.

MOTION: Erny McDonough

SECOND: David Randolph

A motion was made and seconded to issue a credit of \$102.00 to Mike Sibila for his December water bill.

APPROVED: The motion carried unanimously.

5. Review and authorize approval of minutes of July 6, 2017, July 24, 2017 and October 5, 2017 and for the President and Secretary to sign.

No action was taken.

D. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

The following items were discussed to be placed on the agenda for a future meeting:

- February 12, 2019 Special Meeting at 1:00 p.m. to approve the audit.

- Status of the Regional Agreement with Lasalle
- Status of formulating the plan with the GBRA (Guadalupe-Blanco River Authority)
- Executive Session to discuss personnel issues.

E. ADJOURN: The meeting adjourned at 3:16 p.m.

Respectfully submitted,

  
Erny McDonough, President

  
Maria Denney, Secretary

Signed this 19<sup>th</sup> day of February, 2019.

These minutes were approved on February 19<sup>th</sup>, 2019.