Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982
MEETING MINUTES
Tuesday June 16, 2020 6:00 p.m.
Regular Board Meeting Minutes

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Tuesday June 16, 2020** at **6:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. CALL TO ORDER:
   President present: Erny McDonough called a quorum at 6:00 a.m.
   Director present: Danny McGuire, Maria Denney, and Erny McDonough
   Others present: John Mercer, Oscar Pena, Evangelina Trevino, Kim Stafford and
   Donna Grafe-Tucker, Philip Givens
   Mike Clifton Arrived at 6:04 p.m.

B. PUBLIC COMMENT WELCOME

   Scott Manson from G&W Engineer

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

   1. Contract with Rawley McCoy and Associates for architectural services on
      District office building
      Tabled

   2. Approval of the Marina Del Mar Subdivision Off-Site Construction Plans.
      Motion to Approve the Marina Del Mar Subdivision Off-Site Construction Plans
      First: Danny McGuire
      Second: Mike Clifton
      Vote 5-0
   3. Approval of the Marina Del Mar Subdivision On-Site Construction Plans.
      Motion to Approve the Marina Del Mar Subdivision On-Site Construction Plans
      First: Danny McGuire
      Second: Mike Clifton
      Vote 5-0

   4. District Engineer Contract with John D. Mercer & Associates including renewing,
      amending, or modifying
      No Action

   5. Amendments No.2 contract between District and engineer for Denman Road elevated

storage tank and Amendment No.3 the rehabilitation of the 16th Street elevated water storage tank.
   Tabled

6. Itemized or perimeter base for insurance purpose
   Tabled

7. 2020 November elections, including administration, deadlines, and approval of notice posting
   Elecciones de noviembre de 2020, incluida la administración, los plazos y la aprobación de la publicación de avisos.
   Motion to Designate Evangelina Trevino as the Agent for the Secreatary of the Board
   And to authorize the posting of Notice of Candidate Filing Period.
   First Danny McGuire
   Second: Maria Denney
   Vote 5-0

8. Define tampering fee in our rules and regulations and establish a tampering fee.
   Tabled

9. Release of LaSalle information Letter to exit services from POCID.
   No action

10. Port O'Connor ID Cash Defeasance Series 2013 Bonds
    Motion to Approve Resolution authorizing the Defeasance and Redemption of certain POCID unlimited tax refunding bond series 2013
    First: Danny McGuire
    Second: Maria Denney
    Vote 5-0

11. Strategic Management Plan
    Motion to approve the Strategic Management Plan
    Frist: Danny McGuire
    Second: Maria Denney
    Vote 5-0

12. Approval of District Managers performance evaluation and compensation
    Motion to Approve of converting District Manager to Salary and an annual salary
    Of $74,000 effective July 1st.
    First: Danny McGuire
    Second: Maria Denney
    Vote 5-0

13. Discussion of Trash Services
    Brief discussing on trash services reliability issues.

14. 2020-21 Fiscal Year Budget
    Scheduled a workshop budget meeting July 8th at 9 a.m.

15. To purchase 25 pits from Air-Vac cost to not exceed $100,000.
    Motion to approve the purchase 25 pits from Air-Vac cost to not exceed $100,000.
    First: Danny McGuire
    Second: Mike Clifton

Vote 5-0

16. Acquisition of easements, rights-of-way and well site procurement for future water production
   No Action

D. CONSENT AGENDA

1. APPROVAL OF MINUTES

   A. May 19,2020 Regular Board Meeting
   B. June 2, 2020 Special Board Meeting
   Motion to approve the minutes for May 19 and June 2, 2020
   First: Danny McGuire
   Second: Maria Denney
   Vote 5-0

2. APPROVAL OF PAYABLES

   A. Port O'Connor Improvement District – Municipal Accounts & Consulting, LP, Bookkeeper Report
   B. Pay Request #29 POCID- New water Main/Services
   C. Pay Request # 3 POCID-Vacuum Station #2 Force Main
   D. Pay Request #4 Retainage POCID- Vacuum Station #2 Force Main
   Motion to approve the Payables A-D
   First: Danny McGuire
   Second: Maria Denney
   Vote 5-0

3. Report of General Manager, Phillip Givens

   A. TWDB Application
   B. Review of draft Strategic Management Plan
   C. Update on Emergency Response Plan

4. Report of District Manager, Oscar Pena

   A. District Status
   B. Work in Progress
   C. Water Production Report
   D. Discuss Disposal of Construction Spoils
   The board authorized the district manager to dispose of the Construction spoils.

5. Report of District Engineer, John Mercer

   A. TWDB Project 21750 Update
   B. Status of TCEQ Bond Projects.
   C. Status of TWDB Bond Projects.

E.   ****EXECUTIVE SESSION*** NO Executive session

F.   ITEMS FROM BOARD MEMBERS

G.   ADJOURN 8:38 pm

Respectfully submitted,

Erny McDonough, President

Maria Denney, Secretary

Signed this _21st_ day of _July_ , 2020.

These minutes were approved on July _21st_, 2020.