



**Port O'Connor Improvement District  
P.O. Box 375  
Port O'Connor, Texas 77982**

**MEETING MINUTES  
Tuesday, March 3, 2020 at 9 a.m.  
Special Meeting Minutes**

The Port O'Connor Improvement District held a Special meeting **Tuesday, March 3, 2020 at 9:00 a.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

**A. CALL TO ORDER**

**Vice President David Randolph announced a quorum at 9:00 a.m.**

**Directors Present: Maria Denney, Danny McGuire, Mike Clifton, David Randolph**

**Directors Absent: Erny McDonough**

**Others Present: John Mercer, Evangelina Trevino**

**B. PUBLIC COMMENT WELCOME**

**C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Pay request#1- Vacuum Station #2 Force Main  
**Motion to: Approve Pay request#1- Vacuum Station #2 Force Main**  
**First: Danny McGuire**  
**Second: Mike Clifton**  
**Vote 4-0**
2. Pay Request#2 & #3- Emergency Generator Project  
**Motion to: Approve Pay Request#2 & #3- Emergency Generator Project**  
**First: Danny McGuire**  
**Second: Maria Denney**  
**Vote 4-0**
3. Pay Request #25- New Water Main/Services  
**Motion to: Approve Pay Request#25- New Water Main/Services**  
**First: Danny McGuire**  
**Second: Maria Denney**  
**Vote 4-0**
4. Approve change order for generator project  
**Motion to: Approve change order for generator project and authorize David Randolph to sign.**

**First: Danny McGuire**  
**Second: Maria Denney**  
**Vote 4-0**

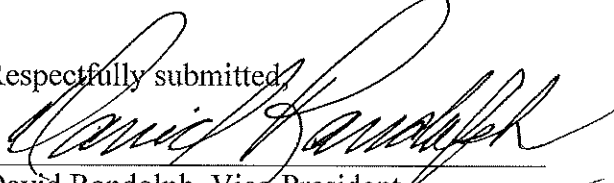
5. Engagement Agreement for accounting services including financial statement review and GASB 34 disclosure checklist

**Motion to: Approve Burton CPA Firm Engagement Agreement for accounting services including financial statement review and GASB 34 disclosure checklist and authorize David Randolph to sign.**

**First: Danny McGuire**  
**Second: Maria Denney**  
**Vote 4-0**

**F. ADJOURN 9:22 a.m.**

Respectfully submitted,

  
David Randolph, Vice-President

  
Maria Denney, Secretary

Signed this 24<sup>th</sup> day of March, 2020.

These minutes were approved on March 24<sup>th</sup>, 2020.