

**Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982**

**MINTUES
Regular Meeting of Board of Directors
Tuesday, May 21, 2019 at 6:00 p.m.**

The Board of Directors of the Port O'Connor Improvement District held a **Regular Meeting** May 21, 2019, Tuesday at 6 p.m. at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. Call to Order

Directors Present: President Erny McDonough, Mike Clifton, Maria Denney, David Randolph
Danny McGuire

Others Present: Alex Valle-District Manager, Evangelina Trevino-Office Manager, Kim Stafford-
Office administrator, John Mercer-District Engineer
Scott Mason G&W, Sean Whitehead, Marina Del Mar, Jeff Dupot- USWater
Cory Bostick-USWater Bill Roach- Veolia, Kristina Fox-TCDRS, Brett Hill-
Hydro Pro Solutions. Sean Whitehead – Marina Del Mar

B. PUBLIC COMMENTS WELCOME

Brett Hill From Hydro Pro Solutions introduced himself to the board.

C. CONSENT AGENDA:

1. Approval of Minutes

A. Minutes of Regular Meeting March 19, 2019

Motion: To approve minutes

First: Danny McGuire

Second: Mike Clifton

Vote: 5-0 motion passed

B. Minutes of Work Shop and regular Meeting April 16, 2019

Motion: To approve minutes

First: Danny McGuire

Second: Mike Clifton

Vote: 5-0 motion passed

2. Approval of Payables

A. Port O'Connor Improvement District- Municipal Accounts & Consulting, LP,
Bookkeeper Report

Motion: To approve Payables

First: Danny McGuire

Second: Maria Denney
Vote: 5-0 motion passed

Motion: To approve Consent Agenda
First: Danny McGuire
Second: David Randolph
Vote: 5-0 motion passed

D. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION, IF NEEDED:

1. Report of District Operator

Director McGuire asked the District Manager, Alex Valle to correct the report regarding flushing.

Alex Valle Suggested that a letter be created to give to customer that have broken candy canes stating that they need to fix the candy cane or we will fix it and charge them.

2. Report of District Engineer:

John Mercer is requesting a change order to put in a water line on Sherry Street for the 2015 TWDB project.

Scott Mason and Sean Whitehead Spoke before the board about Marina Del Mar.

Engineer discussed potential locations of new wells.

Motion: To approve the Preliminary Plat for Caracol Re-subdivision No #5 & Caracol Section Re-subdivision No# 2

First: Danny McGuire
Second: David Randolph
Vote: 5-0 motion passed

E. ITEMS FOR CONSIDERATION

CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

1. Retirement plan proposals

Kristina Fox presented TDCRS Retirement Plan
No Action

2. Authorize credit card for Office Administrator.

Motion: To authorize Alex Valle, Wade Cheek, Evangelina Trevino and Kim Stafford to have a credit card through Prosperity.
First: Danny McGuire
Second: Mike Clifton
Vote: 5-0

3. Approve off-site training for AVR for Office Administrator.

Motion: To approve Kim Stafford to go off site AVR training.
First: Danny McGuire
Second: Maria Denney

Vote:5-0

4. District line extension policy
No Action
5. Defined Area reimbursement and budget
No Action
6. Depository bank agreement with Prosperity Bank
Motion: To approve Depository bank agreement with Prosperity Bank.
First: Danny McGuire
Second: Maria Denney
Vote: 5-0
7. Purchase Power Policies and Authorizations for office personnel
No Action
8. District Water Well Policy
No Action
9. Water inundation issues: responses and proposals to curb
No Action
10. Engage bond counsel for water supply project
No Action
11. Hiring a shredding company- Price quotes
Motion: To contract with The Back Office for shredding of documents.
First: Danny McGuire
Second: Maria Denney
Vote: 5-0
12. Performance evaluations of personnel
No Action
13. Employee policies, review of handbook.
No Action
14. Operations and Management Proposals for management of District operations
Motion: To start negotiations with Veolia
First: Mike Clifton
Second: Maria Denney
Vote: 4-0

F. ITEMS FROM BOARD MEMBERS

G. *EXECUTIVE SESSION*****

Entered into Executive Session: 7:21 pm

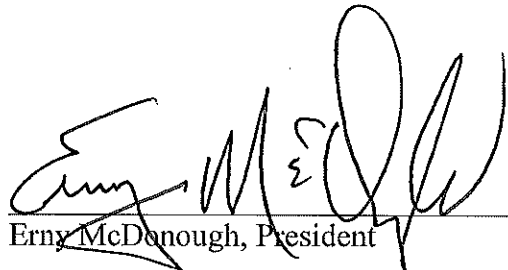
Texas Government Code Ann. § 551.071: Consultation with Attorney
Texas Government Code Ann. § 551.072: Real Property
Texas Government Code Ann. § 551.074: Personnel Matters

Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas

Out of Executive Session at 8:06 pm

H. ADJOURN 9:02 pm

Respectfully submitted,


Erny McDonough, President


Maria Denney, Secretary

Signed this 18 day of June, 2019.

These minutes were approved on June 18, 2019.