



**Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982**

**Minutes
Regular Meeting of Board of Directors
Tuesday, October 15, 2019 at 6:00 p.m.**

The Port O'Connor Improvement District held a Regular meeting on **Tuesday October 15, 2019 at 6:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. CALL TO ORDER

David Randolph called the meeting to order at 6 pm and announced a quorum.

Directors present: Maria Denney, Danny McGuire, and David Randolph.

Erny McDonough arrived at 6:18 pm.

Others present: Phillip Givens, John Mercer, Oscar Pena, Kim Stafford, Evangelina Trevino, Scott Mason, Trent Ruddick, Kristian Santos

B. ITEMS FOR CONSIDERATION

1. Consider and approve Preliminary and Final Plats of Outlot 12, Outblock 18, Port O'Connor Townsite Outblocks No.1.

Motion: Approve Preliminary and Final Plats of Outlot 12, Outblock 18, Port O'Connor Townsite Outblocks No.1.

First: Danny McGuire

Second: Maria Denney

Vote 3-0

2. Consider and approve Preliminary and Final Plats for REB TEX Coastal Properties, LLC

Motion: Approve Preliminary and Final Plats for REB TEX Coastal Properties, LLC

First: Danny McGuire

Second: Maria Denney

Vote 3-0

3. Consider and approve Preliminary and Final Plat for Caracol Lot 35R.

Motion: Approve Preliminary and Final Plat for Caracol Lot 35R

First: Danny McGuire

Second: Maria Denney

Vote 3-0

4. Republic Presentation for brush and bulk pick up.
Presentation and Discussion: Will Bring back to next meeting.
5. Matagorda Bayview subdivision- Scott Mason G&W
Motion To: Accept Matagorda Bayview subdivision
First: Danny McGuire
Second: Maria Denney
Vote 4-0
6. Bids for UTVs
Motion to: Purchase the 2019 John Deer TS 4X2 and 2019 Polaris R19MA50B4
First: Erny McDonough
Second: David Randolph
Vote 4-0
7. Well sites for future water supply project and any easements and property purchase necessary for sites
Discussion. No Action
8. TWDB application for future water supply project
Discussion. No Action
9. Request to put recurring POCID bills on automatic draft or authorize holding checks
Motion was to approve the "holding check" method for recurring bills.
First: Danny McGuire
Second: David Randolph
Vote 4-0
10. Adoption of Public Participation Policy
Motion to Adopt the Public Participation Policy
First: Danny McGuire
Second: David Randolph
Vote 4-0
11. Engineering contracts with John D. Mercer and associates for TWDB projects engineering services
No Action
12. Consider bids for Force Main Project and take action as appropriate
Motion to accept the bid from Lester Contracting for the Force Main Project
Frist: Danny McGuire
Second: David Randolph
Vote 4-0
13. Fees for customer connections without meters present (new installs) and establish a deposit for construction meters.
Motion to accept a new fee for meter drop installations, \$120 new ¾" meter \$345 for 1" meter install fee in addition to deposits, connection fee and CSI. For larger meters the District will charge actual cost plus 17% mark-up in addition to deposits connection fee and CSI.
Frist: Danny McGuire
Second: Maria Denney
Vote 4-0
14. District Manager compensation
**** Executive session*****

14. Motion to increase the District manager pay by \$5.

Frist: Maria Denney

Second: Danny McGuire

Vote 4-0

15. Building expansion

No Action

16. Declare equipment as surplus.

Motion to declare the equipment(generators) as a surplus and to authorize the Office Manager and District Manager to consult with attorney to sell the surplus property.

First: Danny McGuire

Second: David Randolph

Vote 4-0

C. CONSENT AGENDA:

1. APPROVAL OF MINUTES

A. September 17, 2019 Regular meeting Minutes

Motion to approve the minutes for September 17, 2019

First: Danny McGuire

Second: Maria Denney

Vote 4-0

2. APPROVAL OF PAYABLES

**A. Port O'Connor Improvement District – Municipal Accounts & Consulting, LP,
Bookkeeper Report.**

Motion to approve the payables

First: Danny McGuire

Second: Maria Denney

Vote 4-0

3. Report of General Manager, Philip Givens

A. Veolia operations contract

No action

4. Report of District Manager

A. District Status

B. Work in Progress

C. Water Production Report

D. Approval of repairs and/or inventory

E. Raises for Classes

F. Policy of enforcement of timeline to get on water services

G. Water leak at Captain Quarters-396 Byers

Motion to: Not give credit to Captains Quarters due to notification and no action on customer part.

First: Danny McGuire

Second: Maria Denney

Vote 4-0

5. Report of District Engineer

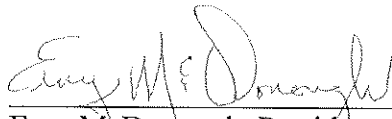
A. TWDB Project 21750 Update

D. *EXECUTIVE SESSION*****

E. ITEMS FROM BOARD MEMBERS

G. ADJOURN 9:20 pm

Respectfully submitted,


Erny McDonough, President


Maria Denney, Secretary

Signed this 22nd day of November, 2019.

These minutes were approved on November 22, 2019.