

PORT O'CONNOR IMPROVEMENT DISTRICT

P.O. BOX 375

PORT O'CONNOR, TX 77982

Pursuant to notice duly posted on June 6, 2016, a Regular meeting of the Port O'Connor Improvement District was called to order on Thursday, June 9, 2016, at 7:00 p.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

CALL TO ORDER

President Allen Junek called the meeting to order and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Allen Junek, Joe Newsome, Leon Brown and Marshall Bradford

DIRECTORS ABSENT: Bryan Redding

ALSO PRESENT: Darron Gann, G&W Engineers

Joe Goodman, US Water Project Manager

Scott Spidle, US Water Utility Group

Kendra Pratt, US Water Utility Group

Kelli Schmidt, US Water Personnel

Avik Bonnerjee, B&A Municipal Tax Service LLC

MEMBERS OF THE PUBLIC PRESENT:

Dennis Thomas Jim Reed

Brenda Bonnerjee Mike Jimenez

Natassa Paloma

PUBLIC COMMENTS:

Jim Reed addressed the Board.

APPROVAL OF MINUTES:

Minutes of Regular Meeting May 12, 2016

A request was made to make amendments to the wording on Items 3, 4 and 5.

MOTION: Leon Brown

SECOND: Joe Newsome

To table the minutes from the May 12, 2016 Regular Meeting.

Motion Approved: 4-0

APPROVAL OF MINUTES:

Minutes of Special Meeting May 25, 2016

MOTION: Joe Newsome

SECOND: Leon Brown

To accept the minutes from the May 25, 2016 Special meeting.

Motion approved: 4-0

APPROVAL OF MINUTES:

Minutes of Special Meeting May 31, 2016

MOTION: Leon Brown

SECOND: Joe Newsome

To accept the minutes from the May 31, 2016 Special meeting.

Motion approved: 4-0

APPROVAL OF PAYABLES:

PORT O'CONNOR IMPROVEMENT DISTRICT

MOTION: Leon Brown

SECOND: Joe Newsome

To approve the payables listed on the Check Detail Report.

Motion Approved: 4-0

DEFINED AREA NO. 1

MOTION: Leon Brown

SECOND: Joe Newsome

To table the Defined Area No. 1 Payables until further information is received.

Motion Approved: 4-0

REPORTS AND RELATED ITEMS FOR CONSIDERATION

DISTRICT STATUS

Joe Goodman presented the US Water District Status Report. There was discussion regarding customer water meter concerns. US Water requested to continue with contractors to help with the work in progress. There was discussion regarding prioritizing the work in progress and water accountability. The District is currently using the GBRA meter reading for accountability. A request was made for G&W Engineers to get an estimate for a meter to be placed from the GBRA line to the POC line.

REPORT OF G&W ENGINEERS

Darron Gann presented the District Engineer's Report. The Board was updated on the AirVac visit. Chart recorders are currently monitoring high levels. G&W is currently working on the pre-pay list and producing a map with highlighted prepay locations and service availability.

ITEMS FOR CONSIDERATION

1. UPDATE FROM B&A MUNICIPAL TAX SERVICE LLC

Avik Bonnerjee presented the Board with the Sales Tax Permit Audit for Port O'Connor Improvement District. No action taken.

2. REVISION OF THE CHART OF ACCOUNTS FOR PORT O'CONNOR IMPROVEMENT DISTRICT FUNDS TO BETTER COMPLY WITH TCEQ REQUIREMENTS

MOTION: Joe Newsome

SECOND: Leon Brown

To table this item until further information received.

Motion Approved: 4-0

3. ACCEPTANCE OF NEW VACUUM LINE FOR FISHERMAN'S CHOICE RV PARK

MOTION: Joe Newsome

SECOND: Leon Brown

To accept the new vacuum line for Fisherman's Choice RV Park.

Motion Approved: 4-0

4. FINAL PAY REQUEST FROM LESTER CONTRACTING

MOTION: Leon Brown

SECOND: Joe Newsome

To approve the final pay request from Lester Contracting.

Motion Approved: 4-0

5. BANK PROPOSAL FOR PROCESSING AND POSTING PAYMENTS

Kendra Pratt with US Water Utility Group recommended the District use a lockbox for processing payments and deposits.

MOTION: Leon Brown

SECOND: Joe Newsome

To table this item until further information is received.

Motion Approved: 4-0

6. CUSTOMER ACCOUNT ADJUSTMENTS DUE TO WATER LEAKS

The Board was presented with customer requests for account adjustments due to water leaks.

MOTION: Leon Brown

SECOND: Marshall Bradford

Richardson Account: To table until more information is received.

Motion Approved: 4-0

MOTION: Leon Brown

SECOND: Marshall Bradford

Laxton Account: To give a one-time reduction at the \$4.00 flat rate on the water.

Motion Approved: 4-0

MOTION: Joe Newsome

SECOND: Leon Brown

Rhyne Account: To waive any late fees and come back to the Board for an account adjustment once the leaks have been repaired.

Motion Approved: 4-0

7. PORT O'CONNOR WATER AND SEWER RATES FOR THE CHARITABLE ORGANIZATION USERS

Marshall Bradford recommended the Board consider assisting the local churches with their rates. There was discussion among the Board regarding legality issues. The Board was made aware that the local churches not being charged commercial rates and are not subjected to property tax.

MOTION: Marshall Bradford

SECOND: Leon Brown

To reduce the water and sewer rates by fifty percent (50%).

Motion Failed: 2-2

Opposed: Allen Junek and Joe Newsome

RULES, REGULATIONS AND POLICY STATEMENTS

No action was taken.

EXECUTIVE SESSION.

There was no executive session.

ITEMS FROM BOARD MEMBERS

There was a request to consider moving the July Regular Meeting date. This item will be discussed at a Special Meeting.

ADJOURNMENT

MOTION: Marshall Bradford


SECOND: Joe Newsome

To adjourn the meeting.

The meeting adjourned at 9:30 p.m.

Minutes APPROVED by the Board of Directors on the _____ day of July, 2016.

ATTEST:


Bryan Redding, Secretary


Allen Junek, President