



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, September 15, 2022 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O' Connor Improvement District held a Regular Board Meeting on **Thursday, September 15, 2022 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O' Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, John Childers, Victor Mozisek and Nathan O'Neill

DIRECTORS ABSENT: Mike Clifton

ALSO PRESENT: Oscar Pena, Kim Stafford, Donna Grafe-Tucker (General Counsel), Bill Kotlan (District Engineer), Donald Goldman (District Bookkeeper), Phillip Givens (General Manager) and Eddie Kirst (Kirst Engineering).

ALSO PRESENT BY PHONE: Katheryn Foss (Municipal Financial Services)

MEMBERS OF THE PUBLIC PRESENT: Anita Scroggins (VCS)

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. EVO Reports
Discussion, no action.
2. Proposal for Undine regarding water supply proposal
Discussion, no action.
3. Rawley McCoy – Building Update
Discussion, no action.
4. Investment Report
Discussion, no action.
5. Commercial Sewer Rates
Table, bring back on next agenda.

6. Ground water District permits and application
Discussion, no action.
7. Annexation including county property and private property
Discussion, no action.
8. Lease for tower antenna space
Motion: Nathan O'Neill
Second: John Childers
To authorize lease for tower space upon District Counsel's approval.
Motion Approved: 4-0
9. Designating Agent for Issuance of Notice to Purchasers
Motion: Nathan O'Neill
Second: John Childers
To designate Kerri Boyd as the Agent for Issuance of the Notice of Purchasers.
Motion Approved: 4-0
10. Amend 2021/22 Fiscal Year End Budget
Motion: John Childers
Second: Victor Mozisek
To authorize The Amended 2021/2022 Fiscal Year End Budget.
Motion Approved: 4-0
11. Resolution for banking depository for district funds
Discussion, no action.
12. Charitable organizations
Discussion, no action.
13. GBRA Raw Water Contract
Discussion, no action.
14. Authorization to file new TCEQ district information form
Motion: John Childers
Second: Nathan O'Neill
To authorize filing a new TCEQ district information form.
Motion Approved: 4-0
15. Customer Delinquent Accounts
Discussion, no action.
16. Bids on the Surplus Equipment
Motion: Victor Mozisek
Second: John Childers
To authorize the highest bid to be awarded on the surplus equipment.
Motion Approved: 4-0

17. Lease agreement for Grazing

Motion: Victor Mozisek

Second: John Childers

To award the grazing lease to Nathan O'Neill once District Council has approved.

Motion Approved: 3-0, Nathan O'Neill abstained

18. Resolution for Intent to Reimburse for Vacuum Station No. 1B

Motion: Victor Mozisek

Second: Nathan O'Neill

To authorize the resolution for Intent to Reimburse for Vacuum Station No 1B.

Motion Approved: 4-0

19. Rate adjustment for petition for annexation applicants that were not approved for annexation.

Motion: John Childers

Second: Nathan O'Neill

To authorize the rate adjustment for petition for annexation applicants that were not approved for annexation.

Motion Approved: 4-0

20. 2022 Directors Election, including:

a. accept Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors;

b. adopt Order Cancelling Election and Declaring Unopposed Candidates Elected to Office; and

c. authorize cancellation of county contract for election services.

Elección de Directores de 2022, incluyendo:

a. aceptar el Certificado que Declara el Estatus de Candidatos Sin Oponentes Para la Elección de la Junta Directiva;

b. adoptar una Orden que Cancela la Elección y Declara Electos a los Cargos a los Candidatos Sin Oponentes; y

c. autorizar la cancelación del contrato de servicios electorales del condado.

Motion: John Childers

Second: Nathan O'Neill

To accept Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors, adopt Order Cancelling Election and Declaring Unopposed Candidates Elected to Office and authorize cancellation of county contract for election services.

Motion Approved: 4-0

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

A. August 18, 2022 - Regular Board Meeting

B. August 25, 2022 - Special Board Meeting

C. September 1, 2022 - Special Board Meeting

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Change Order #7 – 2022 New Office Building– Lauger Companies, Inc
- D. Change Order #2 – 2021 Water & Sewer Improvements – Lester Contracting, Inc
- E. Final Pay Request #7 – EST Tank Rehabilitation

Motion: John Childers

Second: Nathan O'Neill

To approve all minutes & payables on the consent agenda.

Motion Approved: 4-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

F. Report from BGE, Bill Kotlan

Consider & take appropriate action on:

- A. Customer Service Line Smoke Testing
- B. 2015 TWDB D-Fund
- C. 2018 Bond Projects
- D. 2021 Bond Projects – Approval of study to evaluate 750gpm well
- E. Future Bond Authorization

G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. SB3 in the 87th Legislature & Texas Water Code 13.1396
- B. Cash Flow Forecast
- C. EVO Report & 10 Year Budget
- D. TWDB DWSRF Application
- E. In-House Engineer Update

H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

The meeting adjourned at 3:21 p.m.

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 20th day of October, 2022.

These minutes were approved on October 20, 2022