



**Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982**

**MINUTES
Special Meeting of Board of Directors
Tuesday, October 2, 2018**

The Board of Directors of the Port O'Connor Improvement District ("POCID") held a Special Meeting on Tuesday, October 2, 2018, at 1:00 p.m. at the District Office, 39 Denman Drive, Port O'Connor, Texas.

- A. CALL TO ORDER. President Brown called the meeting to order at 1:00 p.m. and announced that a quorum was present and welcomed citizens.

DIRECTORS PRESENT: Leon Brown, Marshall Bradford, Maria Denney, David Randolph and Erny McDough

DIRECTORS ABESNT: None

PARTICIPATING BY PHONE: Dorothy Palumbo, General Counsel, Bojorquez Law Firm

B. PRESENTATIONS

1. Presentation by McCall, Parkhurst & Horton, for bond counsel services. Carol Polumbo, Clayton Chandler and Jacquelyn Hensely presented the proposal to represent POCID for bond counsel services to the Board for McCall, Parkhurst & Horton. The Board asked questions that were answered by the firm representatives.
2. Presentation by Orrick, Herrington & Sutcliffe LLP for bond counsel services. Julia Houston presented the proposal to represent POCID for bond counsel services to the Board by Orrick, Herrington & Sutcliffe LLP. The Board asked questions that were answered by Ms. Houston.

C. CONSENT ITEMS

1. Authorize President Brown to execute an agreement for audit services with McCall Gibson Swedlund Barfoot PLLC.
2. Approve termination of cleaning services by Coastal Cleaning and authorize the Office Manager to contract for cleaning services after review of contract by General Counsel.

DISCUSSION: Two auditing firms presented proposals. After review, the recommendation was for auditing services to be provided by McCall Gibson Swedlund Barfoot PLLC. The District has requested proposals for cleaning services since August of 2018 and has received two. The proposals for cleaning services will be on the next agenda.

MOTION: Leon Brown

SECOND: Marshall Bradford

To approve the consent agenda item C.1 and to approve termination of cleaning services with Costal Cleaning.

APPROVED: 5-0

D. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Authorize President Brown with assistance from General Counsel to bring back an agreement for bond counsel services with one of the firms making presentations.

MOTION: Leon Brown

SECOND: Marshall Bradford

To authorize President Brown with assistance from General Counsel to bring back an agreement for bond counsel services with one of the firms making presentations.

APPROVED: 5-0

2. Discuss and consider responses to the RFP for Generators and authorize President Brown with assistance of General Counsel to bring back an agreement with the best proposal on the next agenda.

DISCUSSION: One bid was submitted by Mercer Controls of Edna, Texas.

MOTION: Leon Brown

SECOND: Maria Denney

To authorize President Brown with assistance of General Counsel to bring back an agreement with Mercer Controls of Edna, Texas as an item on the next agenda.

APPROVED: 5-0

E. EXECUTIVE SESSION None

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney
Texas Government Code Ann. § 551.072: Real Property
Texas Government Code Ann. § 551.074: Personnel Matters

Consultation with General Counsel is pursuant to Texas Government Code Section 551.071, Consultation with Attorney, on pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 for the purpose of receiving legal advice concerning status of pending projects.

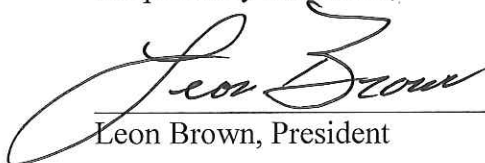
ACTION AS A RESULT OF EXECUTIVE SESSION N/A

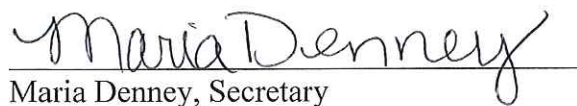
F. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

Marshall Bradford requested an item for the next agenda to resolve the location of the staging for the TWDB Project 21750 with Lester Contracting and to bring back proposals for removing the water at. General Counsel clarified that the next meeting will be a special meeting on October 11, 2018 and that an item will be placed on the agenda to reconsider the regular meeting date of the second Tuesday to the second Thursday of the month.

G. ADJOURN: 2:01 p.m.

Respectfully submitted,


Leon Brown, President


Maria Denney, Secretary

Signed this 11th day of October, 2018.

These minutes were approved on October 11, 2018.